



# ***Joint Exercise of Powers Agency***

*City of Antioch   City of Brentwood   County of Contra Costa   City of Oakley*

## **AGENDA Board of Directors**

**Thursday, June 12, 2025  
6:30 p.m.**

Tri-Delta Transit Meeting Room  
801 Wilbur Avenue  
Antioch, California

This is an in-person meeting of the Board of Directors with the option for members of the public to appear in person or to participate via Zoom teleconference. Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in or log in to the meeting via Zoom.

To participate by phone, dial +1 669 444 9171 US.

The meeting ID is 919 9658 5990 Passcode: 132304

To participate online using Zoom, hold down CTRL + click the following:

[Join Zoom Meeting Here](#)

Meeting ID: 919 9658 5990 Passcode: 132304

In lieu of making public comments at the meeting, members of the public also may submit public comments before or during the meeting by emailing comments to Program Manager Dale Dennis at [Dale.Dennis@pw.cccounty.us](mailto:Dale.Dennis@pw.cccounty.us). If you have difficulty emailing a public comment, please contact Dale Dennis at (925) 595-4587.

All comments submitted by email to the above email address before the conclusion of the meeting will be included in the record of the meeting. When feasible, the Board Chair, or designated staff, also will read the comments into the record at the meeting, subject to a two-minute time limit per comment.

The Board Chair may reduce the amount of time allotted to read or make comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

A break may be called at the discretion of the Board Chair.

To obtain a copy of a staff report or other written materials related to an open session item on the agenda, please contact Dale Dennis by email to [Dale.Dennis@pw.cccounty.us](mailto:Dale.Dennis@pw.cccounty.us), or by phone at (925) 595-4587.

### **Board of Directors:**

Susannah Meyer, City of Brentwood - Chair  
Aaron Meadows City of Oakley Vice-Chair  
Shanelle Scales-Preston, Contra Costa County  
Ron Bernal, City of Antioch

### **Authority Staff Office:**

Contra Costa County  
255 Glacier Drive  
Martinez, CA 94553  
(925) 313-2000

**AGENDA**  
**June 12, 2025**

1. Call to Order
2. Public Comment
3. Consent

**A. APPROVE** minutes of the March 2025, meeting (April and May 2025 meetings cancelled).

**B. APPROVE** FY 2024/25 End of the Year Budget.

**C. APPROVE** FY 2025/26 Budget.

**D. APPROVE** amendments to Consulting Services Agreements with the following consultants and **AUTHORIZE** the Secretary, or designee, to execute the amendments on behalf of the Authority (no attachments):

1. Amendment to agreement with Anita Tucci-Smith. – Minute Taking Services for the Authority, to extend the termination date from June 30, 2025, to a new termination date of June 30, 2026, with no change in the payment limit.
2. Amendment to agreement with Mark Thomas and Company – Engineering Design Services for the former SR4 Bypass, to extend the termination date from June 30, 2025, to a new termination date of June 30, 2026, with no change in the payment limit.
3. Amendment to agreement with WSP USA, Inc. – Construction Management Support Services for the former SR4 Bypass, to extend the termination date from June 30, 2025, to a new termination date of June 30, 2026, with no change in the payment limit.

**E. APPROVE** an amendment to the Consulting Services Agreement between the Authority and PDM Group Inc., to increase the payment limit by \$124,748, and to extend the termination date from June 30, 2025, to a new termination date of June 30, 2026, for continued program management services, and **AUTHORIZE** the Secretary, or designee, to execute the amendment on behalf of the Authority.

**Board of Directors:**

Susannah Meyer, City of Brentwood - Chair  
Aaron Meadows, City of Oakley - Vice Chair  
Shanelle Scales-Preston, Contra Costa County  
Ron Bernal, City of Antioch

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# State Route 4 Bypass Board of Directors

Agenda – June 12, 2025

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## 4. Determination

No Determination Items.

## 5. Boardmember Comments

## 6. Adjournment

The Authority will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact Staff at least 24 hours before the meeting, at (925) 595-4587. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the State Route 4 Bypass Authority to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 255 Glacier Drive, Martinez, CA during normal business hours.

### **Board of Directors:**

**Susannah Meyer, City of Brentwood - Chair  
Aaron Meadows, City of Oakley - Vice Chair  
Shanelle Scales-Preston, Contra Costa County  
Ron Bernal, City of Antioch**

### **Authority Staff Office:**

**Contra Costa County  
255 Glacier Drive  
Martinez, CA 94553  
(925) 313-2000**

**STATE ROUTE 4 BYPASS AUTHORITY**  
**Antioch - Brentwood - Oakley and Contra Costa County**

**JOINT EXERCISE OF POWERS AGENCY**

March 13, 2025

The regular meeting of the STATE ROUTE 4 BYPASS AUTHORITY was convened as an in-person meeting with the option for members of the public to appear in person or to participate via Zoom teleconference. Members of the public were permitted to participate in the meeting online, or by telephone, and in lieu of making public comments at the meeting, members of the public could submit public comments before or during the meeting through [Dale.Dennis@pw.cccounty.us](mailto:Dale.Dennis@pw.cccounty.us).

Chair Ron Bernal called the meeting to order at 8:47 P.M.

**ROLL CALL**

PRESENT: Aaron Meadows (Oakley), Vice Chair Susannah Meyer (Brentwood) and Chair Ron Bernal (Antioch)

ABSENT: Shanelle Scales-Preston (Contra Costa County)

STAFF: Dale Dennis, Program Manager  
Stephen Siptroth, Assistant County Counsel

**ELECTION OF OFFICERS**

Program Manager Dale Dennis described the typical rotation of officers that would place the Brentwood City Council representative as the Chair and the Oakley City Council representative as the Vice Chair of the State Route 4 Bypass Authority for 2025.

On motion by Director Bernal, seconded by Director Meadows, the State Route 4 Bypass Authority elected **Susannah Meyer** as the Chair and **Aaron Meadows** as the Vice Chair of the State Route 4 Bypass Authority for 2025, by the following Roll Call vote:

AYES: Bernal, Meadows, Meyer  
NOES: None  
ABSTAIN: None  
ABSENT: Scales-Preston

## **PUBLIC COMMENT**

BRUCE 'OLE' OHLSON understood that the Sand Creek Trail would be constructed at the edge of Highway 4 over to the highway bridge over Highway 4 and to the Sand Creek Bridge to the southwest to avoid having novice bicyclists cross the on- and off-ramps of the freeway. Mr. Ohlson asked whether the project would still move forward.

## **CONSENT ITEMS**

No written comments were submitted, or oral comments made, by any member of the public.

On motion by Director Bernal, seconded by Chair Meyer, the Authority APPROVED the Consent Items, as follows:

- A. APPROVED minutes of the August 8, 2024 meeting (September, October, November, December 2024, and January and February 2025 meetings cancelled).
- B. **Sale of Sand Creek Road Parcel** – The Board took the following actions:
  - 1. RATIFIED the Program Manager's extension of the Due Diligence Period from February 14, 2025, to March 14, 2025, to allow the Board to consider approving a Twelfth Amendment to the Purchase and Sale Agreement (PSA) between the Authority and LRG for the sale of Authority-owned property at Sand Creek Road and State Route 4 (Property).
  - 2. APPROVED and AUTHORIZED the Program Manager, or designee, to execute a Twelfth Amendment to the PSA to extend the Due Diligence Period through June 13, 2025; and
  - 3. AUTHORIZED the Program Manager to execute, on behalf of the Authority, additional amendments to the purchase and sale agreement to provide up to two additional 90-day extensions of the Due Diligence Period beyond June 13, 2025, provided no other changes are made to the agreement, and the County Counsel, or designee, approves each amendment as to form.

The motion carried by the following Roll Call vote:

AYES:	Bernal, Meadows, Meyer
NOES:	None
ABSTAIN:	None
ABSENT:	Scales-Preston

**DETERMINATION**

There were no Determination items.

**BOARDMEMBER COMMENTS**

There were no Boardmember comments.

**ADJOURNMENT**

Chair Meyer adjourned the meeting of the State Route 4 Bypass Authority at 8:50 P.M. to Thursday, April 10, 2024, at 6:30 P.M. or other day/time deemed appropriate.

Respectfully submitted,

Anita L. Tucci-Smith  
Minutes Clerk

**STATE ROUTE 4  
BYPASS AUTHORITY**

**DATE:** June 12, 2025

**TO:** Board of Directors

**FROM:** Dale Dennis, Program Manager *DD*

**SUBJECT:** End of Year FY 2024/25 Work Plan and Budget

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**Recommendation:** **APPROVE** the End of Year FY 2024/25 Work Plan and Budget.

**Discussion:**

Staff recommends the Board approve the attached FY2024/25 Work Plan and Budget.

**ACTION OF BOARD ON** \_\_\_\_\_

**APPROVED AS RECOMMENDED** \_\_\_\_ **OTHER**\_\_\_\_

VOTE OF DIRECTORS

\_\_\_\_\_ UNANIMOUS (ABSENT \_\_\_\_\_)

**AYES:**\_\_\_\_\_ **NOES:** \_\_\_\_\_

**ABSENT:**\_\_\_\_\_ **ABSTAIN:** \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Directors on the date shown.

ATTESTED \_\_\_\_\_  
Secretary to the Authority

# STATE ROUTE 4 BYPASS AUTHORITY

## WORK PLAN AND BUDGET FOR FISCAL YEAR 2024/25

End of Year  
Budget

### Summary of Estimated Revenue and Expenditures

<i>Estimated Revenue</i>	
Funding from East Contra Costa Regional Fee and Financing Authority	380,000
<b>TOTAL</b>	<b>\$380,000</b>

**Total estimated funds available through 6/30/25** **\$380,000**

### *Estimated Program Expenditures*

State Route 4 Bypass Program	
A. General	180,000
B Segment 1	-
C. Segment 2	50,000
D. Segment 3A, 3B and Marsh Creek Road	150,000
<b>TOTAL</b>	<b>\$380,000</b>
<b>TOTAL Budgeted Expenditures</b>	<b>\$380,000</b>

**Total estimated expenditures through 6/30/25** **\$380,000**



## STATE ROUTE 4 BYPASS AUTHORITY

## WORK PLAN AND BUDGET FOR FISCAL YEAR 2024/25

## EXPENDITURES

Fiscal Year Budget	End of Year (EOY) Budget
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State Route 4 Bypass - General				
Program No. 60725				
WORK ORDER	ITEM		FY Budget	EOY FY Budget
4409	Project Management / Admin.	Management of SR4BP Program. (Staff time, including audit, accounting, county counsel and administrative support)	80,000	100,000
4410	Risk Management	Maintain a risk management program. Budget includes payment of policy insurance premium for the SR4BPA for \$10M of coverage.	20,000	20,000
4414	SR4 Transfer and R/W Activities	ROW staff and consultants will continue working with Caltrans on the completion and submittal of records and documents for the transfer of Bypass to Caltrans, complete and record of Survey and and other R/W activities.	30,000	30,000
4444	Property Management & Maintenance	Property management activities related to SR4BPA parcels not transferred to Caltrans. Includes property at SW quadrant of Sand Creek IC area and others. Includes maintenance activities on an as-needed basis, including - debris removal, fence repair, and weed abatement. Also, ongoing DTSC review costs for former gun club property.	30,000	30,000
State Route 4 Bypass Prgm No. 60725 - General Subtotal			\$ 160,000	180,000

State Route 4 Bypass: Segment 2				
Program No. 60434				
WORK ORDER	ITEM		FY Budget	EOY FY Budget
4499	Mokelumne Pedestrian and Bicycle Overcrossing	Right of way / Construction Mokelumne Pedestrian and Bicycle Overcrossing of SR4	50,000	50,000
State Route 4 Bypass: Segment 2 - Prgm No. 60435 Subtotal			\$ 50,000	50,000

State Route 4 Bypass: Segment 3				
Program No. 60436				
WORK ORDER	ITEM		FY Budget	EOY FY Budget
4425	Balfour Road Design and Utility Relocation	CCTA is responsible for project for design, utility relocation and construction activities. SR4BA is responsible for R/W acquisition. Any ROW activities related to CCWD, will be reimbursed by CCWD.	70,000	150,000
State Route 4 Bypass: Segment 3 - Progm No. 60436 Subtotal			\$ 70,000	150,000

TOTAL EXPENDITURES			\$ 280,000	\$ 380,000
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**STATE ROUTE 4  
BYPASS AUTHORITY**

**DATE:** June 12, 2025

**TO:** Board of Directors

**FROM:** Dale Dennis, Program Manager *DD*

**SUBJECT:** FY 2025/26 Work Plan and Budget

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**Recommendation:** **APPROVE** the FY 2025/26 Work Plan and Budget.

**Discussion:**

Staff recommends that the Board approve the attached FY 2025/26 Work Plan and Budget. The primary focus for SR4BA in FY 2025/26 will be the delivery of the following projects:

- Balfour Road Interchange Project – Closeout and R/W Transfer
- Mokelumne Bicycle/Pedestrian Overcrossing Project – Closeout and R/W Transfer
- Sale of Excess Parcel on Sand Creek Road

**ACTION OF BOARD ON** \_\_\_\_\_

**APPROVED AS RECOMMENDED** \_\_\_\_ **OTHER** \_\_\_\_

VOTE OF DIRECTORS

\_\_\_\_\_ UNANIMOUS (ABSENT \_\_\_\_\_)

**AYES:** \_\_\_\_\_ **NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_ **ABSTAIN:** \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Directors on the date shown.

**ATTESTED** \_\_\_\_\_

Secretary to the Authority

**STATE ROUTE 4 BYPASS AUTHORITY****Fiscal Year Budget****WORK PLAN AND BUDGET FOR FISCAL YEAR 2025/26****Summary of Estimated Revenue and Expenditures**

<i>Estimated Revenue</i>	
Funding from East Contra Costa Regional Fee and Financing Authority	330,000
<b>TOTAL</b>	<b>\$330,000</b>

<b>Total estimated funds available through 6/30/26</b>	<b>\$330,000</b>
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*Estimated Program Expenditures*

State Route 4 Bypass Program	
A. General	180,000
B Segment 1	-
C. Segment 2	50,000
D. Segment 3A, 3B and Marsh Creek Road	100,000
<b>TOTAL</b>	<b>\$330,000</b>
<b>TOTAL Budgeted Expenditures</b>	<b>\$330,000</b>

<b>Total estimated expenditures through 6/30/26</b>	<b>\$330,000</b>
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**STATE ROUTE 4 BYPASS AUTHORITY**

**WORK PLAN AND BUDGET FOR FISCAL YEAR 2025/26**

**EXPENDITURES**

**Fiscal Year  
Budget**

<b>State Route 4 Bypass - General</b>			
<b>Program No. 60725</b>			
<b>WORK ORDER</b>	<b>ITEM</b>		<b>FY Budget</b>
4409	Project Management / Admin.	Management of SR4BP Program. (Staff time, including audit, accounting, county counsel and administrative support)	100,000
4410	Risk Management	Maintain a risk management program. Budget includes payment of policy insurance premium for the SR4BPA for \$10M of coverage.	20,000
4414	SR4 Transfer and R/W Activities	ROW staff and consultants will continue working with Caltrans on the completion and submittal of records and documents for the transfer of Bypass to Caltrans, complete and record of Survey and and other R/W activities.	30,000
4444	Property Management & Maintenance	Property management activities related to SR4BPA parcels not transferred to Caltrans. Includes property at SW quadrant of Sand Creek IC area and others. Includes maintenance activities on an as-needed basis , including - debris removal, fence repair, and weed abatement.	30,000
<b>State Route 4 Bypass Prgm No. 60725 - General Subtotal</b>			<b>\$ 180,000</b>
<b>State Route 4 Bypass: Segment 2</b>			
<b>Program No. 60434</b>			
<b>WORK ORDER</b>	<b>ITEM</b>		<b>FY Budget</b>
4499	Mokelumne Pedestrian and Bicycle Overcrossing	Right of way / Construction Mokelumne Pedestrian and Bicycle Overcrossing of SR4	50,000
<b>State Route 4 Bypass: Segment 2 - Prgm No. 60435 Subtotal</b>			<b>\$ 50,000</b>
<b>State Route 4 Bypass: Segment 3</b>			
<b>Program No. 60436</b>			
<b>WORK ORDER</b>	<b>ITEM</b>		<b>FY Budget</b>
4425	Balfour Road Design and Utility Relocation	CCTA is responsible for project for design, utility relocation and construction activities. SR4BA is responsible for R/W acquisition. Any ROW activities related to CCWD, will be reimbursed by CCWD.	100,000
<b>State Route 4 Bypass: Segment 3 - Progm No. 60436 Subtotal</b>			<b>\$ 100,000</b>
<b>TOTAL EXPENDITURES</b>			<b>\$ 330,000</b>

**STATE ROUTE 4  
BYPASS AUTHORITY**

**DATE:** June 12, 2025

**TO:** Board of Directors

**FROM:** Stephen Kowalewski, Contra Costa County Chief Deputy Public Works Director

**SUBJECT:** Approve Consulting Services Agreement Amendment with PDM Group, Inc. for Program Manager and Support Services



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**Recommendation:** **APPROVE** an amendment to the Consulting Services Agreement with PDM Group Inc., to increase the payment limit by \$124,748, and extend the termination date from June 30, 2025, to June 30, 2026, for continued program management services; and **AUTHORIZE** the Secretary, or designee, to sign the amendment on behalf of the Authority.

**Discussion:**

PDM Group Inc. (Dale Dennis) has been serving as the State Route 4 Bypass Authority's (SR4BA) Program Manager since 2003 and has done an excellent job. Dale's knowledge and expertise in project delivery, budgeting, strategic planning, and his inter-agency coordination skills have made the SR4BA a successful agency. The program is fortunate to have Dale's project management skills to deliver many critical regional projects that have helped improve the transportation network for east Contra Costa County. It is recommended that the Board approve an amendment to Consulting Service Agreement with PDM Group Inc. (Dale Dennis) in a not-to exceed amount of \$124,748 to continue to provide program management services for the Authority through June 30, 2026. The proposed scope and budget (attached) describes in more detail the services Mr. Dennis will be providing as Program Manager. Staff support would be provided by consultant staff Nancy Wein (PDM Group Inc.) and Lucy Owens, along with Contra Costa County Public Works.

Contract History. The Authority entered into the current contract with PDM Group Inc. effective March 19, 2013. Subsequently, amendments were approved and executed with PDM Group Inc. as follows: July 1, 2014; July 1, 2015; September 8, 2016; April 12, 2018; February 13, 2020; March 11, 2021; June 8, 2023; March 11, 2024; and June 13, 2025. These amendments provided for continued program management services through Fiscal Year 2024-25, and the current amendment would extend the contract through FY 2025-26.

SKnw

**ACTION OF BOARD ON** \_\_\_\_\_

**APPROVED AS RECOMMENDED** \_\_\_\_ **OTHER** \_\_\_\_

**VOTE OF DIRECTORS**

\_\_\_\_\_ **UNANIMOUS (ABSENT** \_\_\_\_\_)

**AYES:** \_\_\_\_\_ **NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_ **ABSTAIN:** \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Directors on the date shown.

**ATTESTED** \_\_\_\_\_

Secretary to the Authority

Contract Approval Process. Prior to each Amendment, the following process is implemented. PDM submits a scope of services and proposed rate sheet. The Secretary Designee from Contra Costa County Public Works reaches out to each Public Works Director from each member agency and provides a copy of the scope of services and rate sheet. Each member agency is asked to review the information and to forward any issues with the amendment. Each member agency is asked to check with their elected representative on the Board if there are any concerns with the proposed amendment. (The Public Works Directors and elected representatives do not communicate among themselves.) Finally, staff adds the item to the agenda for consideration by the ECCRFFA and SR4BA Boards.

Contractor Services. Under the contract, Program Manager Services are provided by Dale Dennis. Historically, staff support was provided by County staff, primarily Nancy Wein, through June 2022. In June 2023, Nancy Wein retired from the County and joined PDM Group, Inc. For FY 2024-25, PDM Group Inc. provided Program Management Services, with Dale Dennis serving as the Program Manager and Nancy Wein providing staff support. For FY 2025-26, PDM Group Inc. will continue to provide Program Management Services, with Dale Dennis serving as the Program Manager and Nancy Wein continuing to provide staff support. Attached is the Scope of Services and Fee Proposal for the June 2025 Amendment.

Review of Hourly Rates. While this contract is for specialized services and does not need to be awarded to the lowest-cost service provider, County staff actively review rates charged by PDM Group, Inc. and compare them to known rates charged by firms, like Mark Thomas, Fehr & Peers, WSP, other Consultants, and the County, which have professionals with qualifications similar to those of the PDM Group, Inc. professionals. The hourly rates charged by PDM Group, Inc. fall within the ranges of hourly charge rates for other firms, consultants, and the County. Historically, PDM Group Inc. used County support staff at a fully burdened rate (base/overhead/benefits) of \$387.95 (recent rate). The arrangement to have PDM Group Inc. provide support staff services resulted from lack of County staffing resources to perform the services and a competitive rate in comparison to County fully-burdened rates. Rates are also provided to all member agency Public Works Directors to review and approve for reasonableness prior to contracts appearing before the ECCRFFA and SR4BA Boards. See rate comparison table below.

<b>Firm/Consultant</b>	<b>Position</b>	<b>Rate</b>
ECCRFFA/SR4BA	Program Manager	\$309.00/hr
	Senior Civil Engineer	\$256.00/hr
County	Division Manager	\$445.16/hr
	Senior Civil Engineer	\$387.95/hr
Firm 1	Principal	\$280-\$400
	Senior Engineer/Planner	\$180-\$235
Firm 2	Division Manager	\$290-420
	Senior Project Engineer	\$210-\$300
Firm 3	Construction Manager	\$428.62
	Lead Civil Engineer	\$260.13
Consultant 1	Project Manager	\$340.30
Consultant 2	Project Manager	\$318.27
Consultant 3	Project Manager	\$322.47

Warren Lai, Secretary to the Authority, or Steve Kowalewski, Chief Deputy Director will sign the proposed amendment for PDM Group Inc.

<b>Firm/Consultant</b>	<b>Position</b>	<b>Rate</b>
ECCRFFA/SR4BA	Program Manager	\$309.00/hr
	Senior Civil Engineer	\$256.00/hr
County	Division Manager	\$445.16/hr
	Senior Civil Engineer	\$387.95/hr
Firm 1	Principal	\$280-\$400
	Senior Engineer/Planner	\$180-\$235
Firm 2	Division Manager	\$290-420
	Senior Project Engineer	\$210-\$300
Firm 3	Construction Manager	\$428.62
	Lead Civil Engineer	\$260.13
Consultant 1	Project Manager	\$340.30
Consultant 2	Project Manager	\$318.27
Consultant 3	Project Manager	\$322.47

Warren Lai, Secretary to the Authority, or Steve Kowalewski, Chief Deputy Director will sign the proposed amendment for PDM Group Inc.



## APPENDIX A

### **Program Management Services for the SR4 Bypass Authority (SR4BA) Scope of Services**

**OBJECTIVE:** PDM Group Inc. will be providing Program Management Services for the State Route 4 Bypass Authority (SR4BA). Dale Dennis will hold the position of Program Manager and Nancy Wein will provide support. The Program Manager has overall responsibility for the day-to-day administrative operations of the SR4BA and will serve as the Project Manager for the SR4BA scope of work for SR4 Bypass related projects, including the SR4 Balfour Road Interchange Project and sale of the Sand Creek Road excess parcel.

#### **Typical duties and responsibilities include:**

- Interface with the SR4BA Board of Directors;
- Staff the SR4BA Board Meetings and be responsible for preparation of Agenda Packets for the monthly meetings;
- Prepare annual budgets and schedules for SR4BA activities;
- Develop, manage and oversee the ongoing operation and maintenance of the SR4BA website;
- Interviewing and selecting consultants and contractors as required for implementation of SR4BA activities;
- Manage consultant contracts as appropriate and process contract amendments and invoices, etc.;
- Ensure change orders, payment requests and reports are handled according to JEPA policies and procedures;
- Ensure that contractual obligations, budgets and policies related SR4BA policies are met;
- Prepare and present written and oral reports related to SR4BA project activities;

#### **Project related responsibilities include:**

- The SR4BA is working in partnership with CCTA and Caltrans to deliver the SR4 Balfour Road Interchange project, including leading the effort to acquire and transfer the right-of-way required for the project (Project is in the closeout phase).
- Coordination with CCWD related to the delivery of the SR4 Balfour Road Interchange and the Los Vaqueros Pipeline (LVP).
- Sale of excess parcel on Sand Creek Road;

#### **Staff Assistance:**

- Staff assistance would be provided by Contra Costa County Public Works and Lucy Owens.

**Program Manager and Support Services  
for the  
State Route 4 Bypass Authority (SR4BA)**

**Period: July 1, 2025 through June 30, 2026**

		FY 25/26	FY 25/26	
Staff	Average Hours/Week	Hours/Year	Charge Rates	Amount
Dale Dennis	6	312	\$ 309	\$ 96,408
Nancy Wein	2	104	\$ 256	\$ 26,624
Patrice Dennis	0.25	12	\$ 143	\$ 1,716
Total				\$ 124,748

Note: Rates are increased by 3% each year.